

# REPUBLIC OF SLOVENIA

## The Higher Education Enrolment Procedure



REPUBLIC OF SLOVENIA  
MINISTRY OF EDUCATION,  
SCIENCE AND SPORT



## **ENROLMENT ONLINE**

page 2



## **SENDING APPLICATIONS AND SUPPLEMENTAL DOCUMENTS**

page 5



## **SUBMISSION OF THE ENROLMENT APPLICATION**

page 2



## **RECOGNITION OF FOREIGN EDUCATION**

page 5



## **INFORMATION ON STUDY PROGRAMMES**

page 3



## **TUITION FEES**

page 6



## **CALLS FOR ENROLMENT - DEADLINES**

page 4



## **DO YOU NEED HELP?**

page 6

# ENROLMENT ONLINE



<http://portal.evs.gov.si/prijava/?locale=en>

- The enrolment application for studying at public and private higher education institutions in Slovenia (faculties, professional colleges, academies) must be submitted online via the **eVŠ web portal** for all undergraduate and postgraduate study programmes.

## SUBMISSION OF THE ENROLMENT APPLICATION



Candidates submit their enrolment applications with a **username and password**.

- Submission of the application requires a username and password that you create upon entering the **registration session**. Copy them both down, since the registration can be completed only by confirming your username and password via the web connection that you will receive at the e-mail address specified in the registration. The username and password are also needed to re-enter the application.

- The completed **enrolment application form must be printed, signed and sent by registered post with all the supplemental documents** by the application deadline set by the call for enrolment of the designated higher education institution (the address is written on the upper left corner of the printed application form).

# INFORMATION ON STUDY PROGRAMMES



- Before filling in the enrolment application, candidates should **verify whether they fulfil the conditions stated in the call for enrolment regarding the desired study programme and also review which criteria are considered** when the number of applications exceeds the available number of enrolment spaces.

- The admission requirements vary depending on the individual study programme. Detailed information is available on [www.studyinslovenia.si](http://www.studyinslovenia.si) and on the websites of the higher education institutions.

- The **number of available places** for all study programmes is **limited**. This information is published in the call for enrolment issued by the university or independent higher education institutions for each study programme.

**Calls for enrolment are published separately for undergraduate and postgraduate study programmes.**

- For **students from EU Member States**, the enrolment procedures are the same as those for Slovenian students. The places available for such students are included in the quota for Slovenian students. For foreigners from non-EU countries there is an additional number of places available.

# CALLS FOR ENROLMENT - DEADLINES



## **First cycle (undergraduate) and second cycle integrated Master's study programmes** (medicine, veterinary science, etc.):

- > at the beginning of February of each year at the latest

## **Second cycle / Master's study programmes:**

- > from March until the beginning of June of each year

## **Third cycle / Doctoral study programmes:**

- > from March until the beginning of June of each year

## **Other deadlines stipulated in the call for enrolments that candidates should meet:**

- > The deadlines for tests of specific aptitudes, abilities, and skills scheduled by higher education institutions when they are a requirement for enrolment in the study programme.
- > The deadlines for submitting supplementary documents required by the call for enrolment.
- > The deadline by which candidates have to pass a Slovenian language exam prior to enrolment in the first year and in similar cases.

# SENDING APPLICATIONS AND SUPPLEMENTAL DOCUMENTS



- **The address where candidates should** send the enrolment application for study and other supplemental documents by registered post is indicated in the upper left corner of the application form.

Candidates who already possess school certificates acquired abroad must send certified copies by the date determined in accordance with the call for enrolment.

Candidates who have not yet finished their education send the application for enrolment without supplemental documents. School certificates should be sent subsequently.

# RECOGNITION OF FOREIGN EDUCATION



- A candidate who has finished his or her studies in a foreign country (not Slovenia) and would like to continue education in the Slovenian higher education institution is obliged to acquire a decision on the recognition of the foreign education, if they have not obtained one already. **Higher education institutions are the competent bodies for the education recognition procedure.**

**The recognition procedure is a part of the enrolment procedure.** The candidate submits the recognition application together with the study enrolment application (on the online eVŠ portal).

# TUITION FEES



- > The studies of **full-time students enrolled** in first and second level study programmes at higher education institutions or in study programmes with concessions at private higher education institutions are financed from the public budget, **therefore students do not pay tuition fees** (this applies to citizens of the Republic of Slovenia or European Union Member States and citizens of the Republics of Macedonia, Bosnia and Herzegovina, Serbia, and Montenegro).

**Exceptions** include second level study programme students who have already obtained this level of higher education.

Tuition fees have to be paid by first and second level study programme students who are enrolled in **part-time study programmes, third level students, and private higher education institution** students who are enrolled in **study programmes without a concession**.

The fees are published on the websites of the respective higher education institutions.

## DO YOU NEED HELP?



- > **subject:** eVŠ support
- > **e-mail:** [evs-prijava.mizs@gov.si](mailto:evs-prijava.mizs@gov.si)
- > **phone:** +386 (0)1 478 46 59  
(from 9.00 AM to 4.00 PM weekdays during the open application periods)

- > **Information on study programmes is available at the respective higher education institutions.**

# STUDY IN SLOVENIA



## Organisation of studies in Slovenia:

- > **Academic year:** from October until the end of September of the following year.
- > **Grading system:** unified:
  - 10 = excellent (percentage of knowledge: 91 – 100 %),
  - 9 = very good (81 – 90%),
  - 8 = very good (71 – 80%),
  - 7 = good (61 – 70%),
  - 6 = satisfactory (51 – 60%),
  - 5 – 1 = fail (less than 51%).
- > **Language of instruction:** predominantly Slovenian. Many higher education institutions also offer lectures in English.
- > **Credit system:** study programmes are measured in credit points according to the ECTS (European Credit Transfer System). One credit point represents 25-30 students' working hours; one academic year can last from 1500 to 1800 students' working hours.
- > **Financial support for students:** students with limited financial resources are eligible to apply for certain scholarships – more information is available at the Slovene Human Resources Development and Scholarship Fund ([www.skklad-kadri.si/en](http://www.skklad-kadri.si/en)).

## Basic information on Slovenia:

- > **Population:** 2,055,000
- > **Average age:** 41,4 years
- > **Location:** Central Europe
- > **Area:** 20,273 km<sup>2</sup>
- > **Capital City:** Ljubljana, population: 280,000
- > **Other Major Population Centres:** Maribor, Kranj, Celje, Koper, Novo mesto, Nova Gorica, Murska Sobota
- > **Official Language:** Slovenian
- > **Currency:** euro (EUR), since 1 January 2007
- > **Climate:** Alpine, Pannonian, Mediterranean
- > **Time:** Central European Time (UTC +1), Central European Summer Time (UTC +2)
- > **Average Temperatures:** July 21°C, January 0°C
- > **Highest Point:** Triglav, 2,864 m

[www.studyinslovenia.si](http://www.studyinslovenia.si)

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SLOVENIA