

University of Ljubljana, Faculty of Social Work
Library
Topniška ulica 31
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USER REGISTRATION FORM FOR FOREIGN CITIZENS – LIBRARY OF FACULTY OF SOCIAL WORK

Personal data:	
First name and surname	
Date of birth	
Home address (street and house number)	
City, postal code, country of permanent residence	
Address of temporary residence (street and house number)	
City, postal code of temporary residence in the Republic of Slovenia	
Phone number	
E-mail address	
Category of member	

User Card No.: _____

Statement:

I, the undersigned, state that I want to become member of the library of Faculty of Social Work. I am acquainted with, accept and will respect such provisions as determined in the rules of the general conditions of service and operations in UL libraries, and the rules in library of Faculty of Social Work.

With my signature, I confirm that the personal data provided are true and that I will report any change in said data to the library within eight days of such change.

I am aware that:

- The University of Ljubljana, Kongresni trg 12, 1000 Ljubljana and Faculty of Social Work, Topniška ulica 31, 1000 Ljubljana are controllers of personal data, for them the library, that is an integral part of them and will protect all my personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), and other legislation on the protection of personal data;
- The library shall maintain a record of my personal data for service and operations purposes, according to article 15 of the Librarianship Act (in order to provide services to members, for the purpose of carrying out their activities, to secure library materials and to provide special benefits to certain categories of members) and the Personal Data Protection Act, for the period of my membership of said library and for a further one more year from the day my membership expires, or from the day when I have facilitated all due payments and returned all loaned items respectively;
- I have, with regard to my personal data, the right to be notified, the right of insight, to have incomplete personal data made complete, for inaccurate personal data to be rectified, and to processing restriction, erasure, and data portability, and the right to object, including the right to lodge a complaint with the Information Commissioner and judicial protection. I am aware that enforcement of rights regarding processing restriction, erasure and the right to object shall not limit the processing of said personal data according to librarianship legislation;
- The Data Protection Officer of the University of Ljubljana is available at the e-mail address: dpo@uni-lj.si; The Data Protection Officer of the Faculty of Social Work is available at the address Faculty of Social Work, Topniška ulica 31, 1000 Ljubljana
- my personal data will not be passed on to third parties
- The Court of Justice in Ljubljana shall have jurisdiction in disputes.

Place and date:

Signature: